



## TECHNICAL ADVISORY COMMITTEE OF THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE

### ADMINISTRATIVE SUBCOMMITTEE AGENDA

Thursday, June 7, 2018 at 12:45 p.m.

#### LOCATION

South Coast Air Quality Management District  
21865 Copley Drive, **Conf. Room CC3-5**, Diamond Bar, CA 91765

#### Subcommittee Members

Gretchen Hardison, Subcommittee Chair, representing City of Los Angeles  
Kelly Lynn, representing San Bernardino Associated Governments  
Vicki White, representing South Coast Air Quality Management District  
Rick Teebay, representing Los Angeles County Board of Supervisors

### CALL TO ORDER

### ACTION CALENDAR

1. Consider Potential Updates to MSRC Website and \$5,000 Contract Value Increase by Geographics, Contract #MS18003 (\$56,953 – Design, Host and Maintain MSRC Website) **Ravenstein**

At their April 19, 2018 meeting, the MSRC asked staff to investigate adding the Google Translate service to the MSRC's [www.CleanTransportationFunding.org](http://www.CleanTransportationFunding.org) website. Geographics, the company which maintains the site under Contract #MS18003, estimates the cost to add this feature at \$600. MSRC staff will also bring forward for consideration other potential updates, as well as the addition of undesignated funds to address critical updates as they arise.

2. Consider FY 2018-19 Administrative Budget **Hardison**

An administrative budget is prepared each year as part of the annual MSRC budget.

**OTHER BUSINESS**

- 3. *\*Any member of the subcommittee, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Gov't Code Section 54954.2)* **Hardison**

**PUBLIC COMMENT PERIOD - (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3)**

*Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't Code Section 54954.3(a)). All agendas for regular meetings are posted at District Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of a regular meeting. At the end of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the MSRC-TAC's Administrative Subcommittee's authority. Speakers may be limited to three (3) minutes each.*

**ADJOURNMENT**

**Americans with Disabilities Act**

*The agenda and documents in the agenda packet will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). Disability-related accommodations will also be made available to allow participation in the MSRC-TAC's Administrative Subcommittee meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please contact Penny Shaw Cedillo at (909) 396-3179 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to [pcedillo@aqmd.gov](mailto:pcedillo@aqmd.gov).*

**Pursuant to SB 343**

*All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Subcommittee after the Agenda is posted, are available prior to the meeting for public review at the South Coast Air Quality Management District, Public Information Center, 21865 Copley Drive, Diamond Bar, CA 91765.*

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