



**SCOPE CHANGES SUBCOMMITTEE OF THE
TECHNICAL ADVISORY COMMITTEE OF THE MOBILE SOURCE
AIR POLLUTION REDUCTION REVIEW COMMITTEE**

AGENDA

Thursday, October 5, 2023 at 12:45 p.m.

A meeting of the MSRC-TAC Scope Changes Subcommittee will be held at 12:45 p.m. on Thursday, October 5, 2023 through a hybrid format of in-person attendance in Conference Room CC3-5 at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow instructions below to attend the meeting remotely.

TELECONFERENCE LOCATION

Los Angeles County ISD
1100 N. Eastern Avenue
3rd Floor Conference Room
Los Angeles, CA 90063

Please refer to the MSRC's website, www.cleantransportationfunding.org, for information regarding the format of the meeting, updates if the meeting format is changed to full remote via webcast format, and details on how to participate.

ELECTRONIC PARTICIPATION INFORMATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop
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Audience will be allowed to provide public comment through telephone or Zoom connection during public comment periods

PUBLIC COMMENT WILL STILL BE TAKEN

*Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't Code Section 54954.3(a)). If you wish to comment on an agenda item or during the public comment period, please "raise your hand" on Zoom or dial *9 on your phone. All agendas for regular meetings are posted at District Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes each.*

Subcommittee Members

Jason Farin, representing Riverside County Board of Supervisors
Minh Le, representing County of Los Angeles
Kelly Lynn, representing San Bernardino County Transportation Authority
Jack Garate, representing Regional Rideshare Agency

CALL TO ORDER

- Roll Call

ACTION CALENDAR

1. Consider Modified Scope of Work and Two-Year Term Extension by City of Long Beach, Contract #ML18055 (\$622,220 – Install 50 Level II EV Charging Stations) **Ravenstein**

The City requests to increase the number of charging stations to be installed from 50 limited-access Level II stations to 74 limited-access Level II stations. The City has completed the installation of 43 stations at a cost significantly less than originally anticipated. They have a number of projects planned which would break ground now through 2024, so they request an initial two-year year term extension to complete the work and fulfill the required three-year operational period. The MSRC Contracts Administrator recommends approval.
2. Consider Modified Scope of Work and 17-Month Term Extension by City of Torrance, Contract #ML18069 (\$187,400 - Purchase 4 Heavy-Duty Near-Zero Emission Vehicles and Install EV Charging Infrastructure) **Ravenstein**

The City requests to increase the number of charging stations to be installed from 6 dual-port Level II stations to 19 dual-port Level II stations. Additionally, the City indicates that the project was delayed due to their need to seek additional funding through the Southern California Edison Charge Ready Program. They request an initial 17-month contract term extension to complete the work and fulfill the required three-year operational period. The MSRC Contracts Administrator recommends approval.
3. Consider 9-Month Extension by City of Los Angeles, Contract #ML18145 (\$1,400,000 – Purchase 11 Heavy-duty Zero Emission Vehicles (ZEVs) & Provide 100 ZEV Taxi Rebates) **Ravenstein**

The City indicates that restrictions associated with the COVID-19 pandemic drastically reduced manufacturing capabilities at BYD, the manufacturer they had selected to supply their order of 130 electric buses. The City has now taken delivery of 30 buses, but has not yet placed them into operation. The City has clarified to MSRC staff that they will have at least the 11 buses supported by the MSRC in operation by December 31, 2023. Having previously received a one-year term extension, to allow time to place vehicles into service and complete the required five-year operational period, the City requests an approximately 9-month term extension to December 31, 2028. The MSRC Contracts Administrator recommends approval.
4. Consider One Year Term Extension by City of Eastvale, Contract #MS18064 (\$80,400 – Purchase 2 Light-Duty and 1 Medium-Duty Zero-Emission Vehicles and Install EV Infrastructure) **Ravenstein**

The City states that the medium-duty ZEV is now scheduled for production in November. Having previously been extended by two years, the City requests a one-year term extension. The MSRC Contracts Administrator recommends approval.

OTHER BUSINESS

**Any member of the Subcommittee, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Gov't Code Section 54954.2)*

PUBLIC COMMENT PERIOD - (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3)

At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Subcommittee's authority that is not on the agenda. Speakers may be limited to three (3) minutes each.

ADJOURNMENT

Next Meeting: Date: Thursday, November 2, 2023, 12:45 p.m., location: South Coast AQMD Headquarters, Conference Room CC3-5

Americans with Disabilities Act and Language Accessibility

Disability and language-related accommodations can be requested to allow participation in the MSRC-TAC meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language-related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the District. Please contact Marjorie Eaton at (909) 396-3036 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to meaton@aqmd.gov

Pursuant to SB 343

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the Agenda is posted, are available by contacting Marjorie Eaton at (909) 396-3036 or send the request to meaton@aqmd.gov

Contacts: Cynthia Ravenstein, MSRC Contracts Administrator – (909) 396-3269
Ray Gorski, MSRC Technical Advisor – (909) 396-2479
Marjorie Eaton, MSRC Administrative Liaison – (909) 396-3036

***** Visit Our Website At: www.CleanTransportationFunding.org*****

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment.

Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

A countdown timer may be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

- If you would like to make a public comment, please click on the “**Raise Hand**” button on the bottom of the screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

- If you would like to make a public comment, please click on the “**Raise Hand**” button on the bottom of your screen.
- This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

- If you would like to make public comment, please **dial *9** on your keypad to signal that you would like to comment.

MSRC-TAC Scope Changes Subcommittee Agenda Item No. 1

DATE: October 5, 2023

FROM: Cynthia Ravenstein, MSRC Contracts Administrator

SUBJECT: Modified Scope and Two-Year Term Extension by City of Long Beach, Contract #MS18055

SYNOPSIS: The City requests to increase the number of charging stations to be installed from 50 limited-access Level II stations to 74 limited-access Level II stations. The City has completed the installation of 43 stations at a cost significantly less than originally anticipated. They have a number of projects planned which would break ground now through 2024, so they request an initial two-year term extension to complete the work and fulfill the required three-year operational period. This project is part of the FYs 2016-18 Local Government Partnership Program.

FINANCIAL IMPACT: None

RECOMMENDATIONS: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.

ATTACHMENTS: Contractor's request letter

DISCUSSION:

Contractor: City of Long Beach

Project Title: Install Charging Infrastructure

MSRC Funding: \$622,220

Project Term: November 29, 2018 to November 28, 2026

Current Request: Increased scope and two-year term extension

Previous Requests: Modified operational requirements

Project Description: The MSRC awarded the City \$622,220 under the FYs 2016-18 Local Government Partnership Program to install 50 limited access Level II charging stations. 43 stations have been installed to date, and \$302,401.53 has been paid to date.

Previous Requests: The City installed two of the charging stations at property for which the City had a long-term lease. Unexpectedly, the property owner decided to sell the property. Because they were not able to fulfill the operational requirement in the original location, the City proposed to relocate the stations to a City-owned facility at their own cost. They would

restart the operational clock and operate the stations for three years from the date of installation in the new location. The City further requested to add language to the contract to address future potential relocations. The MSRC approved the current relocation, but not the addition of the language allowing future relocations.

Contract Request: The City has completed the installation of 43 stations at a cost significantly less than originally anticipated. They have four additional stations currently under construction, to be completed in October.

The City requests to increase the number of charging stations to be installed from 50 limited-access Level II stations to 74 limited-access Level II stations. They have a number of projects planned which would break ground now through 2024, so they request an initial two-year year term extension to complete the work and fulfill the required three-year operational period.

Recommendations: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.

September 12, 2023

Cynthia Ravenstein, Contracts Administrator
South Coast MSRC
21865 East Copley Drive
Diamond Bar, CA 91765

Re: MSRC Local Government Partnership Agreement ML18055 – Contract
Amendment (Increase Charger Cap) and Extension Request

To: Cynthia Ravenstein & the MSRC

Thus far, the City of Long Beach has installed 43 limited access level-II chargers across various City facilities under this contract, for a total reimbursement of \$302,401. There are 4 additional chargers currently under construction, to be completed in October, which would bring the total to 47. The City is currently under the original contract terms of 50 limited access level-II chargers, with a milestone installation date of 08/28/2023 for a maximum reimbursement total of \$622,220.

Through cost savings measures by completing several projects simultaneously, the City is almost at the contract cap of 50 level-II chargers, with about half of the contract value remaining at \$319,818. The City of Long Beach requests to increase the total charger amount on the contract to 74 limited access-level II chargers, and extend the contract by 2 years, for a new contract termination date of 11/28/2028. Should the increase in the number of chargers be granted, 27 additional chargers would be installed at the same type of limited access City facilities, at the following locations:

- 7600 E Spring St, LB 90815
- 2400 E Spring St, LB 90806
- 2600 Temple Ave, LB 90806
- San Francisco Ave, LB 90813

If the amendment request were to be approved, these additional 27 chargers would bring the new, revised total to 74. These various projects are scheduled to break ground later this year and in 2024. This amendment request will have a direct impact on potential start dates and milestones. Rather than close this grant out, the City of Long Beach would like to take advantage of the remaining contract balance and install more chargers under this contract. This grant has been a vital factor for the City's decision makers regarding the installation of EV chargers throughout the City's facilities.



The City of Long Beach has strongly prioritized reducing emissions and has aggressively sought electrification for our Fleet whenever possible. Our partnership has greatly helped this common goal. Should you have any questions for us, please do not hesitate to contact Jason Kang, Administrative Analyst, at 562-570-5407.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Berlenbach". The signature is fluid and cursive, with a large, sweeping initial "D".

Dan Berlenbach
Fleet Services Manager, City of Long Beach

DB:jk

T:\Fleet Oper\Grants\3. MSRC 17-18 Govt Partnership ML18055 - EV\ML 18055 Contract

MSRC-TAC Scope Changes Subcommittee Agenda Item No. 2

DATE: October 5, 2023

FROM: Cynthia Ravenstein, MSRC Contracts Administrator

SUBJECT: Increased Scope and 17-Month Term Extension by City of Torrance, Contract #MS18069

SYNOPSIS: Due to the availability of funding under Southern California Edison’s (SCE’s) Charge Ready program, the City requests to increase the number of charging stations to be installed. Instead of installing six dual-port Level II charging stations as currently specified by the contract, the City requests to install nineteen (19) dual-port Level II stations, at no additional cost to the MSRC. This contract has not previously been extended. Because the cost of the electrical panel, concrete pad and conduit needed to accommodate future stations caused the City to seek additional funding, which led them to apply for the Charge Ready program, the City requests a 17-month term extension. This project is part of the FYs 2016-18 Local Government Partnership Program.

FINANCIAL IMPACT: None

RECOMMENDATIONS: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.

ATTACHMENTS: Contractor’s request letter

DISCUSSION:

Contractor: City of Torrance

Project Title: Procure Four Heavy-duty Near-zero Emission Vehicles and Install Charging Infrastructure

MSRC Funding: \$187,400

Project Term: March 1, 2019 to July 31, 2027

Current Request: Increased scope and 17-month term extension

Previous Requests: None

Project Description: The MSRC awarded the City \$187,400 to procure four heavy-duty near-zero emission vehicles (\$100,000) and install six limited-access Level II charging stations (\$87,400). Contract #MS18069 was executed to effectuate the award. The vehicles have been placed into service. \$100,000 has been paid to date on this contract.

Contract Request: The City was successful in obtaining additional funding under SCE's Charge Ready program which will enable them to install additional stations. The City requests that their scope be increased, at no additional cost to the MSRC. Instead of installing six limited access Level II charging stations as currently specified by the contract, the City requests to install nineteen (19) dual-port Level II stations.

The City further indicates that the cost of the 400-amp panel, concrete pad and conduits needed to support future stations was prohibitive. This caused the City to seek additional funding sources, which led them to apply for the Charge Ready program. This process has delayed their progress so that they are requesting a 17-month term extension in order to fulfill the Local Government Partnership Program's three-year operational requirement.

Initial Consideration at June 1, 2023 MSRC-TAC Meeting

At their June 2023 meeting, the MSRC-TAC raised some specific questions relative to the City's request. Specifically, they wanted to know whether the City was going to follow the SCE-build or the City-build path under the Charge Ready Program, and whether SCE had approved the City's application yet. Because answers were not immediately available, and the contract was not in immediate danger of expiration, the MSRC-TAC tabled consideration of the modification request.

Responses to MSRC-TAC Questions

The City has affirmed that both their applications under Charge Ready are for SCE-builds and have been approved by SCE.

Recommendations: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.



CITY OF TORRANCE

DEPARTMENT OF
GENERAL SERVICES

April 28, 2023

SHANT MEGERDICHIAN
DIRECTOR
Cynthia Ravenstein
MSRC Contracts Administrator

RE: MSRC Contract ML18069 - Contract Extension Request

Dear Ms. Ravenstein,

The City of Torrance requests extension of MSRC Contract ML18069 to cover through December 31, 2028, and Approval of Scope of Work Modification.

1. Length of Extension Requested: The request is to extend the contract to December 31, 2028

2. New Project Schedule

- **April 26, 2023** - Sign Agreement between City of Torrance and Southern California Edison (SCE) Charge Ready Program for charging station infrastructure- *(completed)*
- **June 30, 2023** – Submit proof of EVSE purchase to Southern California Edison (in progress)
- **July 31, 2023 – December 31, 2024** (18 months) – SCE Design Build – Perform detailed site design, grant easement, secure permits, construct infrastructure, Install EVSE
- **January 1, 2025 – June 30, 2025** – (6 months) – Customer Build - Perform Detailed Site Design, Grant easement, secure permits, construct infrastructure, Install EVSE
- **July 1, 2025– August 31, 2025** – SCE Rebate Issuance – Verify EVSE installation, Review documentation, submit rebate assignment, complete program survey, compliance verification EVSE, verify charging data compliance.
- **September 30, 2025** – Complete EV station installations and enter into service.
- **November 30, 2025** – Implement Public Outreach Plan
- **December 31, 2025** – Final Report
- **January 1, 2025 – December 31, 2028** – 3 Years of Operation

3. Project Completion Status:

The City of Torrance Local Government Partnership Program grant team has completed the following requirements.

Four (4) Dump trucks were replaced by the City of Torrance year 2020 provided in the chart below:

Vehicle #	Make / Model	Mileage
8900	2001 International 4700 Dump Truck	86,060
8901	2001 International 4900 Dump Truck	102,743
8903	2001 International 4700 Dump Truck	90,877
8904	2001 International 4900 Dump Truck	110,883

New Vehicle Number	Equipment Description	Delivery Date	Last 5 #s of VIN	Replaces Equipment	Equipment Description2	Assignment
8951	2020 Freightliner M2 114 12-14 Yard Dump Truck	6/18/2020	D7677	8901	2001 INTERNATIONAL AL 4900	PW - PATCHING/STREET MAINT.
8952	2020 Freightliner M2 114 12-14 Yard Dump Truck	6/21/2020	D7678	8904	2001 INTERNATIONAL AL 4900	PW - PATCHING/STREET MAINT.
8953	2020 Freightliner M2 114 12-14 Yard Dump Truck	7/28/2020	D7679	8900	2001 INTERNATIONAL AL 4700	PW - CONCRETE/SIDEWALKS
8954	2020 Freightliner M2 114 12-14 Yard Dump Truck	7/28/2020	D7680	8903	2001 INTERNATIONAL AL 4700	PW - CONCRETE/SIDEWALKS

The City of Torrance received \$100,000 reimbursement for the 4 dump trucks at the end of the year 2020.

4. Reason for Delay:

On September 22, 2021, the city received bids for the 400-Amp Panel for future electric vehicle charging stations, concrete pad for surface mounted transformer and conduits per plans provided by Southern California Edison. The lowest bid total expenditure did not leave enough remaining grant funding to cover the (6) dual port Level II charging stations needed to comply with grant obligations. The City of Torrance applied for the Charge Ready rebate program to cover this portion of the project for the purpose of keeping within the allocated budget. The proposed project included (8) eight chargers behind City Hall and (8) eight chargers at the City Yard. Through SCE we were able to add (3) three additional level 2 chargers.

5. Consequences of Denial – If the extension is not approved the City of Torrance will be unable to proceed with installation of charging stations at Torrance City Hall and the City Yard. The city application for the Charge Ready program has been recently approved and conceptual design completed.

6. Scope of Work Modification: In addition to the contract extension, the City of Torrance requests approval of the Scope of Work change, from (6) dual port level II charging stations at each location, to (8) eight dual port level II chargers behind City Hall and (8) eight dual port level II chargers at the City Yard. The reason for the additional level II chargers is that Charge Ready Program applications are not approved if they don't meet a certain threshold. Through SCE we were able to add (3) three additional level 2 chargers to meet the threshold for the application approval process.

The grant team would like to continue to move forward in undertaking the next steps for the EV charging stations for fleet use. Quarterly Updates will be provided documenting progress towards these efforts.

For additional questions, please contact Milton Sanabria at (310) 781 – 7162.

Sincerely,



Milton Sanabria
Administrative Services Manager
City of Torrance

MSRC-TAC Scope Changes Subcommittee Agenda Item No. 3

DATE: October 5, 2023

FROM: Cynthia Ravenstein, MSRC Contracts Administrator

SUBJECT: 9-Month Term Extension by City of Los Angeles, Contract #ML18064

SYNOPSIS: The City indicates that restrictions associated with the COVID-19 pandemic drastically reduced manufacturing capabilities at BYD, the manufacturer they had selected to supply their order of 130 electric buses. The City has now taken delivery of 30 buses, but has not yet placed them into operation. The City has clarified to MSRC staff that they will definitely have at least the 11 buses supported by the MSRC in operation by December 31, 2023. Having previously received a one-year term extension, to allow time to place vehicles into service and complete the required five-year operational period, the City requests an approximately 9-month term extension to December 31, 2028. This project is part of the FYs 2016-18 Local Government Partnership Program.

FINANCIAL IMPACT: None

RECOMMENDATIONS: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.

ATTACHMENTS: Contractor's request letter

DISCUSSION:

Contractor: City of Los Angeles

Project Title: Procure 11 Heavy-Duty Zero Emission Vehicles (ZEVs) and Provide 100 ZEV Taxi Rebates

MSRC Funding: \$1,400,000

Project Term: January 10, 2020 to April 9, 2028

Current Request: 9-month term extension

Previous Requests: One-year term extension

Project Description: The MSRC awarded the City \$1,400,000 to procure 11 heavy-duty ZEVs (\$11,000,000) and to provide 100 ZEV taxi rebates (\$300,000). Contract #ML18145 was executed to effectuate the award. The City has developed, and obtained approval of, a funding

application form to be completed by taxicab purchasers. Zero emission buses have been delivered, but not yet placed into service. Nothing has been paid to date on this contract.

Previous Requests: In October 2022, the City indicated that restrictions associated with the COVID-19 pandemic had impacted the manufacturing capabilities of BYD, their selected provider for the vehicles. Production had resumed and they had taken delivery of the first bus. The City requested a one-year term extension. This request was processed administratively.

Contract Request: The City indicates that the restrictions associated with the COVID-19 pandemic reduced manufacturing capabilities at BYD, the manufacturer they had selected to supply their order of 130 electric buses, even more than originally thought. The City has now taken delivery of 30 buses, but has not yet placed them into operation. It is MSRC staff's understanding that the City is suffering from a shortage of staff to perform necessary evaluations on the buses before they can be placed into service, but the City has clarified to MSRC staff that they will definitely have at least the 11 buses supported by the MSRC in operation by December 31, 2023.

Recommendations: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. Given the City's assurances and the fact that the buses have been delivered, the MSRC Contracts Administrator recommends approval.

CITY OF LOS ANGELES

CALIFORNIA

Connie Llanos
GENERAL MANAGER (ACTING)



KAREN BASS
MAYOR

DEPARTMENT OF TRANSPORTATION
100 South Main Street, 10th Floor
Los Angeles, California 90012
(213) 972-8470
FAX (213) 972-8410

June 7, 2023

Ms. Cynthia Ravenstein
Mobile Source Air Pollution Reduction Review Committee
South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765-4178

RE: Time Extension Request for MSRC Contract ML18145 - On-road Heavy-duty Zero-emission Vehicles

Dear Ms. Ravenstein,

The City of Los Angeles Department of Transportation (LADOT) requests a time extension for MSRC Contract ML18145 for a new term end-date of December 31, 2028. The MSRC Contract ML18145 includes funding for 11 on-road heavy-duty zero-emission buses and rebates for 100 zero-emission taxicabs. LADOT would like to take this opportunity to provide justification for its deviation from the project schedule for the portion that pertains to its procurement of zero-emission buses.

Reason for Delay, Project Completion Status, and New Project Schedule

Awarded in 2018, Contract ML18145 allocates \$1.1 million for 11 on-road heavy-duty zero-emission vehicles, specifically battery electric buses. However, due to restrictions created by the COVID-19 pandemic, manufacturing capabilities at BYD—the manufacturer selected by LADOT to supply its 130 electric bus order, which is partially funded by the MSRC funding award—were drastically reduced, delaying the purchase and delivery schedule for delivering the buses to LADOT.

All aspects of the project have been completed with the exception of the full delivery of all buses ordered and their subsequent evaluations. As of June 2023, LADOT has taken delivery of 21 BYD K7M electric buses completed at the BYD manufacturing plant, with 109 additional buses expected for delivery by September 2023. Section 2 of the Scope of Work in the MSRC Contract ML18145 requires a service period of a minimum of five years for the 11 on-road heavy-duty zero-emission vehicles procured by this contract. As the contract stipulates a five-year requirement period for operation of the vehicles, LADOT is requesting an extension to accommodate changes in the vehicle delivery schedule, with operations to begin by December 31, 2023 and extending to December 31, 2028.

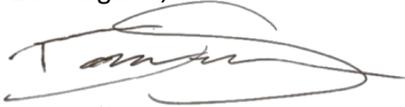
Consequences of Request Denial

Should LADOT's request for an extension be denied, an uncovered cost of \$1.1 million would be incurred due to LADOT having entered into a contractual agreement with manufacturer BYD for the delivery of zero-emission electric buses. LADOT would need to rely on Prop A funds to make up the balance, and reduce the amount available to administer Transit programs, including transit operations and investments needed to electrify the bus fleet. This additional cost burden would negatively affect both LADOT's ability to provide reliable transit service and impede its broader goal of fostering environmental stewardship through the transition to a zero-emission transit fleet.

Length of Extension Requested

To accommodate electric bus delivery delays, LADOT requests that Contract ML 18145 be extended to a new term end-date of December 31, 2028. Should you have any questions or concerns, please contact David Somers at (213) 972-5966 or Bryan Ochoa at (213) 507-2263.

Best Regards,

A handwritten signature in black ink, appearing to read "David Somers", with a large, sweeping flourish underneath.

David Somers, Supervising Transportation Planner II
Transit Grants, Budget, and Procurement Division
Los Angeles Department of Transportation (LADOT)

MSRC-TAC Scope Changes Subcommittee Agenda Item No. 4

DATE: October 5, 2023

FROM: Cynthia Ravenstein, MSRC Contracts Administrator

SUBJECT: One-Year Term Extension by City of Eastvale, Contract #ML18064

SYNOPSIS: The City states that after extensive time on a waitlist, the medium-duty ZEV is now scheduled for production in November. Having previously been extended by two years, the City requests a one-year term extension. The MSRC Contracts Administrator recommends approval. This project is part of the FYs 2016-18 Local Government Partnership Program.

FINANCIAL IMPACT: None

RECOMMENDATIONS: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. The MSRC Contracts Administrator recommends approval.

ATTACHMENTS: Contractor's request letter

DISCUSSION:

Contractor: City of Eastvale

Project Title: Procure 2 Light-Duty and 1 Medium-Duty Zero Emission Vehicles and Install EV Infrastructure

MSRC Funding: \$80,400

Project Term: November 29, 2018 to April 28, 2028

Current Request: One-year term extension

Previous Requests: Two-year term extension

Project Description: The MSRC awarded the City \$80,400 to procure two light-duty ZEVs (\$20,000), one medium-duty ZEV (\$51,722), and to install limited-access EV charging stations (\$8,678). Contract #ML18064 was executed to effectuate the award. The light-duty vehicles and EV charging stations have been purchased and placed into service, and the medium-duty vehicle has been ordered. \$28,457.43 has been paid to date on this contract.

Previous Requests: The City indicated that they wish to purchase a truck as the medium-duty vehicle, but there were currently no zero emission trucks available which were suitable for their needs. However, several manufacturers had announced the production of electric trucks in the near future. The City requested a two-year term extension to allow them to order and place the

final vehicle into service. At their February 2021 meeting, the MSRC considered and approved the City's request.

Contract Request: The City states that after extensive time on a waitlist, the medium-duty ZEV is now scheduled for production in November. Having previously been extended by two years, the City requests a one-year term extension.

Recommendations: The MSRC-TAC Scope Changes Subcommittee will review the request and their recommendations will be brought forward at the MSRC-TAC meeting. Given the progress demonstrated on the project overall, the MSRC Contracts Administrator recommends approval.



CITY OF EASTVALE

12363 Limonite Avenue | Suite 910 | Eastvale, CA 91752
951.361.0900

February 24, 2023
South Coast Air Quality Management District/MSRC
21865 Copley Drive
Diamond Bar, CA 91765-4178
Attn: Cynthia Ravenstein
RE: Request to Extend Contract ML18064

Greetings,

The City of Eastvale (City) would like to request an extension for Contract #ML18064. The original timeframe has been pushed due to circumstances outside of City control. The request would add 12 months to the current term set to terminate on April 28, 2028. The new project schedule will not have any new milestones as the scope remains intact. The project completion status is at a standstill as the City is still on the waitlist to receive the zero emission truck. With this extension, it is the hope that fleet inventory will be available within the next year as to keep the City on track to complete the scope of this agreement.

After extensive efforts and follow up; the EV medium duty vehicle will not be delivered in time due to the backorder. City staff have regularly followed up with fleet vendors for inventory status' and have been met the same stalemate. Please review this request as an extension as the timeline has been affected out of City control. The term of the current contract terminates April 28, 2028. The scope of this work would be completed within the timeline of the updated contract.

The proposed schedule is as follows:

Task	Completion
Vendor Selection	Month 45
Submit Public Outreach Plan	Month 52
Complete EV installations, enter service	Month 63
Implement Public Outreach Plan	Month 65
Quarterly Reports	Quarterly beginning with Month 4
Final Report	Month 66

The estimated project cost for the timeline change has no effect on the current budget. The City has abided and completed previous amendments without issue and delivered on its commitment to complete this work within budget and schedule. With regards to the consequences of denial, there will be no financial repercussions or lost deposit if the order for this vehicle is cancelled. The City placed an order for the vehicle on April 20, 2022. No deposit has been requested in the process as the production delays have been extensive. The City has followed up with the vendor in excess, with no progress having been made. It is the hope that the March update will bring good production news so the City may proceed with this order and funding collaboration.

Please consider this letter as a formal request to extend the contract for an additional year. The City has been delighted to complete the duties of the contract. Further, the City is eager and ready to expend the funding made possible by South Coast Air Quality Management District/MSRC. Please feel free to reach us with any questions or concerns.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read 'Jimmy Chung', is positioned below the text 'Thank you for your consideration,'.

Jimmy Chung, City Engineer