



MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE
THURSDAY, APRIL 19, 2018 MEETING MINUTES
21865 Copley Drive, Diamond, Bar, CA 91765 - Conference Room CC-8

MEMBERS PRESENT:

(Chair) Greg Pettis, representing RCTC
(Vice-Chair) Larry McCallon, representing SBCTA
Brian Berkson (Alt.), representing RCTC
Jack Kitowski, representing California Air Resources Board
Greg Winterbottom, representing OCTA
Mark Yamarone (Alt.), representing Los Angeles County MTA (via v/c)

MEMBERS ABSENT:

Ben Benoit, representing SCAQMD
Michele Martinez, representing SCAG
Dolores Roybal Saltarelli, representing Regional Rideshare Agency
Steve Veres, representing LA County MTA

MSRC-TAC MEMBERS PRESENT:

Rongsheng Luo, representing SCAG
Vicki White, representing SCAQMD

OTHERS PRESENT:

Lauren Dunlap, SoCalGas
Ruben Aronin, Better World Group
Ric Teano, OCTA

SCAQMD STAFF & CONTRACTORS

Leah Alfaro, MSRC Contracts Assistant
Penny Shaw Cedillo, MSRC Administrative Liaison
Ray Gorski, MSRC Technical Advisor-Contractor
John Kampa, Financial Analyst
Megan Lorenz, Principal Deputy District Counsel
Fred Minassian, Asst. Deputy Executive Officer
Cynthia Ravenstein, MSRC Contracts Administrator
Paul Wright, Information Technology Specialist

CALL TO ORDER

- Call to Order

MSRC Vice-Chair Larry McCallon called to order at 2:08 p.m.

Roll call was taken at the start of the meeting. The following members and alternates were present: BRIAN BERKSON, JACK KITOWSKI, LARRY MCCALLON, GREG PETTIS, GREG WINTERBOTTOM, MARK YAMARONE.

STATUS REPORT

Copies of the Clean Transportation Policy Update were distributed at the meeting.

MSRC Vice-Chair Larry McCallon stated for the record that for Agenda Items #5 and #8, he does not have any financial interest, but is required to identify that he is a Board Member for the San Bernardino County Transportation Authority and Southern California Association of Governments, which is involved in these items.

MSRC Member Greg Winterbottom stated for the record that for Agenda Item #8, he does not have any financial interest, but is required to identify that he is a member of the Southern California Regional Rail Authority Board of Directors, which is involved in this item.

CONSENT CALENDAR (Items 1 through 6)**Receive and Approve Item****Agenda Item #1 – Minutes for the March 15, 2018 MSRC Meeting**

The minutes of the March 15, 2018 MSRC meeting were not yet ready and therefore, were pulled from the agenda.

Agenda Item #2 – Summary of Final Report by MSRC Contractors

The MSRC received and approved the final report summary this month, as follows:

- Transit Systems Unlimited, Contract #MS16084, which provided \$565,600 for the Hollywood Bowl-Union Station Shuttle

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND
SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, UNDER
APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #6, THE

MSRC UNANIMOUSLY APPROVED THE FINAL REPORT LISTED ABOVE.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.

NOES: NONE.

ACTION: MSRC staff will file the final report and release any retention on the contract.

Information Only - Receive and File

Agenda Item #3 – MSRC Contracts Administrator’s Report

The MSRC AB 2766 Contracts Administrator’s Report for February 22 through March 28, 2018 was included in the agenda package.

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #6, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE CONTRACTS ADMINISTRATOR’S REPORT FOR FEBRUARY 22 THROUGH MARCH 28, 2018.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.

NOES: NONE.

ACTION: Staff will include the MSRC Contracts Administrator’s Report in the MSRC Committee Report for the May 4, 2018 SCAQMD Board meeting.

Agenda Item #4 – Financial Report on AB 2766 Discretionary Fund

A financial report on the AB 2766 Discretionary Fund for March 2018 was included in the agenda package.

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #6, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL REPORT FOR THE PERIOD ENDING MARCH 2018.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.

NOES: NONE.

ACTION: No further action is required.

For Approval – As Recommended**Agenda Item #5 – Consider Modified Project List and Seven-Month Term Extension by Southern California Association of Governments (SCAG) (\$2,500,000 – Implement “Go Human” Program)**

MSRC Chair Greg Pettis stated for the record that for Agenda Item #5, he does not have any financial interest, but is required to identify that he is a Board Member for Southern California Association of Governments, which is involved in this item.

Some of the previously approved projects have opted out of the Program. SCAG requests to substitute projects within the same counties as those projects being replaced: Chino in place of Redlands, Riverside in place of Hemet, South El Monte in place of Rancho Palos Verdes, and Los Angeles in place of El Segundo. Additionally SCAG requests a seven-month term extension to accommodate the substitutions as well as delays in some of their matching projects.

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND
SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, UNDER
APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #6, MSRC
UNANIMOUSLY VOTED TO APPROVE MODIFIED PROJECT LIST AND
SEVEN-MONTH TERM EXTENSION FOR SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.
NOES: NONE.

ACTION: MSRC Staff will amend the above contract accordingly.

Agenda Item #6 – Consider Modified Station Specifications, Contract Value Reduction and One-Year Term Extension by City of South Pasadena, Contract #ML16025 (\$180,535 – Expand CNG Station and Purchase HeavyDuty CNG Vehicle)

The City of South Pasadena requests to substitute the installation of an all-in-one unit with additional buffer storage for the installation of a separate compressor and storage vessels. As the new configuration would have a lower total cost, the contract value would be reduced by \$20,000. The City further requests a one-year contract term extension.

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND
SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, UNDER
APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #6, MSRC
UNANIMOUSLY VOTED TO APPROVE MODIFIED STATION
SPECIFICATIONS, CONTRACT VALUE REDUCTION AND ONE-YEAR
TERM EXTENSION FOR THE CITY OF SOUTH PASADENA, CONTRACT
#ML16025.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.
NOES: NONE.

ACTION: MSRC Staff will amend the above contract accordingly.

ACTION CALENDAR (Items 7 through 9)
FYs 2016-18 WORK PROGRAM

Agenda Item #7 – Consider Funding for Applications Received under the Local Government Partnership Program

MSRC Chair Greg Pettis stated for the record that he has to recuse himself from the City of Carson portion of Agenda Item #7 because of past employment and left the room; however, he did vote on the remaining portion of the same Agenda Item #7.

Cynthia Ravenstein, MSRC Contracts Administrator, reported the City of Carson has requested Southern California Association of Governments \$106,250 for light-duty zero-emission vehicles and electric vehicle charging infrastructure. The MSRC-TAC recommends approval of this award.

ON MOTION BY MSRC MEMBER GREG WINTERBOTTOM AND
SECONDED BY MSRC MEMBER JACK KITOWSKI, THE MSRC
UNANIMOUSLY VOTED TO APPROVE AN AWARD TO THE CITY OF
CARSON FOR \$106,250.

AYES: BERKSON, KITOWSKI, MCCALLON, WINTERBOTTOM, YAMARONE.
NOES: NONE.

Ms. Ravenstein continued with respect to balance of this item, noting there are some typos in the table of Recommended Awards on page 3. The last column should read "Award Amount" not "Funding Request." The City of San Fernando had requested a larger amount of funding, they requested \$10,000 for a light-duty zero-emission vehicle but were also requesting \$20,000 for traffic signal cabinets. Putting in traffic signal cabinets on their own without doing the signal synchronization wasn't going to achieve any emissions benefits. The Subcommittee and the TAC recommended that the City of San Fernando revisit that portion of their application and potentially revise it and resubmit it; they still have until August 2nd for that part. The TAC recommends that the MSRC just fund the \$10,000 for the light-duty vehicle right now. That has been communicated to the City and they are looking into revising their application. Also, the incorrect amount was listed for the City of Garden Grove, their application is for \$53,593 for light-duty zero-emission vehicles as well as electric charging infrastructure to support them. The total of the recommended awards is \$5,081,695.

MSRC Member Jack Kitowski questioned is there more detailed information? Cynthia Ravenstein replied what type of information were you looking for? Mr. Kitowski replied a lot of what we do at the California Air Resources Board, we are also responsible for different incentive programs that crisscross many of these categories. I am very interested in understanding who's coming to you and the details of what exactly are the near-zero heavy-duty vehicles, or the medium-duty charging infrastructure, what are they putting in, what are the makes and models. Ms. Ravenstein replied we aren't holding them necessarily to specific makes and models, some of them disclose that but they were not required to. I can prepare that information for you. Mr. Kitowski added this category still seems to be lagging behind in the amount of allocation that we thought it would get with the \$20M, what was the extended timeframe. Ms. Ravenstein replied it was hoped that more applications would have been received sooner. The original deadline was a little over a month ago, once a lot of the local governments who were working on applications

found out the deadline has been extended, it suddenly becomes not as pressing. We have also notified all of the local governments that have not submitted their applications about the extension of the deadline, and as a result I have heard from some local governments that we have not heard from previously. Our goal is to get as close to 100% participation as possible. Mr. Kitowski commented should we put in a backup plan for this funding or do you have thoughts, if it is not spent. Ray Gorski, MSRC Technical Advisor, replied this program opportunity will close on August 2nd and on or about that time that MSRC will be having their Retreat and deliberations as to how to utilize the MSRC Discretionary Funds. We will have knowledge as to how much of that \$20M has been requested at the time; that funding will simply roll into the upcoming Work Program. Any residual balance and turn back funds will be added to that amount.

MSRC Member Greg Winterbottom asked what does that seem like it's going to be. Mr. Gorski replied we are expecting to have some amount of funding as a residual balance in the Infrastructure Program based on the natural gas element of that program. There's going to be a recommendation from your TAC to have that funding roll into the new Hydrogen PON. There will be approximately \$16.4M annually if you have a two-year Work Program again.

ON MOTION BY MSRC MEMBER GREG WINTERBOTTOM AND
SECONDED BY MSRC VICE CHAIR LARRY MCCALLON, THE MSRC
UNANIMOUSLY VOTED TO APPROVE AWARDS TO THE CITIES OF
AGOURA HILLS, ANAHEIM, BEAUMONT, CHINO, CULVER CITY,
DOWNEY, GARDEN GROVE, GLENDALE, IRVINE, LA HABRA HEIGHTS,
LONG BEACH, LYNWOOD, MALIBU, MORENO VALLEY, PARAMOUNT,
PERRIS, RANCHO CUCAMONGA, REDLANDS, RIVERSIDE, SAN
FERNANDO, SANTA ANA, WEST HOLLYWOOD, WHITTIER, YORBA
LINDA, AND THE COUNTY OF LOS ANGELES FOR \$4,975,445.
AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.
NOES: NONE.

ACTION: This item will be considered by the SCAQMD Board at its May 4, 2018 meeting.

Agenda Item #8 – Consider Work Plan Received under the CTC Partnership Program

Ray Gorski, MSRC Technical Advisor reported this item is under the 2016-18 CTC Partnership Program. Under this program \$2M was allocated to each of the four County Transportation Commissions within the South Coast Air Basin. This is a request for funding allocation from San Bernardino County Transportation Authority (SBCTA); they are requesting that their \$2M allocation be applied to a Fare Reduction Program for the San Bernardino Line of the Metrolink Rail System. Over the past few years, they have experienced a decline in ridership; they believe by lowering the fares and having that sustained for a period of time, they can bring back their prior riders but also potentially increase their overall ridership by making the fare structure more attractive to new rail users. This will be matched in the amount of \$814,999 from SBCTA, as well as an additional contribution of \$4.2M from Los Angeles Metro. We are anticipating that the MSRC funding will be allocated over an approximately four-year period. There is the belief that the ridership will reach a net-zero, meaning that the MSRC money will be used for approximately four-years, and at that time the rail fare will remain constant but the increased

revenue as a function of additional riders is going to offset any short-term losses that they will have experienced. This means that the number of riders and the revenue is going to be sufficient to sustain the operation costs even at the reduced fare structure. The initial belief is that four years will be sufficient, and break even will be in year five. However, in the event that the program is discontinued or if the fare reduction is for a longer period, we would like to contract to accommodate that flexibility. This is a partnership between MSRC, SBCTA, SCRRA, and LA Metro/MTA.

MSRC Vice-Chair Larry McCallon commented this is a program that originated at Metro asking for a partnership to increase ridership. As you know ridership has gone down, primarily because of the Gold Line extension. The Gold Line is a lot cheaper. There's also competition from some of the express buses. They are all in the same corridor. We have seen this work on the Antelope Valley Line; ridership picked up when they reduced the fares. We are very hopeful that this will also increase ridership.

ON MOTION BY MSRC MEMBER GREG WINTERBOTTOM AND
SECONDED BY MSRC VICE-CHAIR LARRY MCCALLON, THE MSRC
UNANIMOUSLY VOTED TO APPROVE AN AWARD TO SAN
BERNARDINO COUNTY TRANSPORTATION AUTHORITY (SBCTA) FOR
\$2,000,000.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.
NOES: NONE.

ACTION: This item will be considered by the SCAQMD Board at its May 4, 2018 meeting.

Agenda Item #9 – Consider Duration of Next MSRC Work Program

Cynthia Ravenstein, MSRC Contracts Administrator, reported the MSRC's Work Program is often adopted on an annual basis. At times the MSRC has also elected to pursue a two-year Work Program. This item would consider whether the MSRC's next Work Program should cover one or two fiscal years.

MSRC Vice-Chair Larry McCallon questioned is there any downside to doing a two-year Work Program. Ms. Ravenstein replied the only potential downside is that somebody might have a project that they want to do and the timing doesn't line up with when the opportunity is available. Mr. McCallon replied our two-year Work Program has been fairly successful.

MSRC Alternate Brian Berkson questioned if it is a two-year Work Program, but if you find that something that was done in year one wasn't as successful as we hoped, and the money is still in the fund, it would be a shame to have to wait until that following year to reinvest it back into the system, is there a way to deal with those scenarios? Ms. Ravenstein replied it is at the MSRC's discretion, if there is funding available and they see a need for another program in the interim, they can do it.

MSRC Member Greg Winterbottom questioned what do you think about considering a longer duration. Mr. Gorski replied we have discussed internally what we feel is more or less an optimum duration. We feel that with one-year, given the complexity of the projects and the

partnerships that have to be formed, there may not be enough time. Also one year might pose a problem in trying to get a better understanding of what other incentive funds are available. With two-years, there is a comfort level that it seems to work well. We did think about if it was three-years, what could we do. We could potentially have some larger programs but that might be just a little too long for fresh ideas to be brought in. We feel that two years is a pretty good length of time given the current environment, the other funding categories and sources that we are trying to coordinate with, as well as, always having at least within the next 24 months an opportunity for folks to come to the table.

ON MOTION BY MSRC VICE-CHAIR LARRY MCCALLON AND
SECONDED BY MSRC MEMBER GREG WINTERBOTTOM, THE MSRC
UNANIMOUSLY VOTED TO ADOPT A TWO-YEAR WORK PROGRAM
COVERING FISCAL YEARS 2018-20.

AYES: KITOWSKI, MCCALLON, PETTIS, WINTERBOTTOM, YAMARONE.

NOES: NONE.

Agenda Item #10 – Other Business

MSRC Member Jack Kitowski commented he would like more information on the workshops. Ray Gorski, MSRC Technical Advisor, replied we have a flyer that we put together that you will receive this afternoon. We are hosting a series of workshops. This is typically the initial stage of the Work Program development process; each of the four counties is represented. We host a round table in which we invite members of the public to come in and share their ideas on where the MSRC can best invest their next funding allocation. We are going to begin in Coachella Valley on May 1st. It will be held in Cathedral City and Mr. Pettis will be there to host the event. We will have meetings for the next several weeks in the different geographical regions. OCTA, SBCTA, RCTC and SCAG will be host sites this year. It's informal, we have a presentation that we give to more or less start the dialogue. It's really an opportunity for anyone to share their ideas for how the MSRC can work to implement clean air projects. We have received some very good ideas in the past. We have a lot of city representation, often we have other stakeholders that have specific ideas relative to their industry. We get a good mix of both public and private entities. Normally, participation varies but it's on the order of 20-40 entities. Once we have completed those workshops, we take that data, digest it into lessons learned, what are the major areas that the stakeholders are suggesting for MSRC focus and use that as an introduction to your Work Program development process which the MSRC will convene at your workshop which is probably going to be in the July time frame this year. We will need at least a month to get the workshops concluded, some time to compile the data, then of course work with the membership to find out what your availability is to participate in a Retreat. And also, there are the other things we need to do with the logistics, finding a location, and identifying additional guests to participate along with you. That takes a little bit of time. Your Retreat will probably be at the end of July/August time frame. At that point there will be some additional work and staff will put together the results of your Retreat and ideas that we received and start the process of actually putting together your 2018-2020 Work Program. It will probably be completed in the October time frame. At that time we will have solicitations ready for your review and subsequent release.

MSRC Vice-Chair Larry McCallon stated he will be out of the country the first week of July and the last week of July. Mr. Gorski replied I know that that SCAQMD Governing Board is dark in

August. We're going to poll membership and find out what works for folks and try to meet. We usually like to have it on the same day as the MSRC meeting because we know that you have blocked out at least some portion of the day, but again often times we start mid-morning and go through the afternoon session.

PUBLIC COMMENT PERIOD

Public comments were allowed during the discussion of each agenda item. No comments were made on non-agenda items.

ADJOURNMENT

There being no further business, the MSRC meeting adjourned at 2:34 p.m.

NEXTMEETING

Thursday, May 17, 2018 at 2:00 p.m., Room CC8.

[Prepared by Penny Shaw Cedillo]