



**MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE  
THURSDAY, JUNE 20, 2019 MEETING MINUTES**  
21865 Copley Drive, Diamond, Bar, CA 91765 - Conference Room CC-8

**MEMBERS PRESENT:**

(Chair) Larry McCallon, representing SBCTA  
(Vice-Chair) Greg Winterbottom, representing OCTA  
Brian Berkson, representing RCTC  
Michael Carter (Alt.), representing California Air Resources Board  
Mark Yamarone (Alt.), representing Los Angeles County MTA (via v/c)

**MEMBERS ABSENT:**

Ben Benoit, representing South Coast AQMD  
Rex Richardson, representing SCAG  
Dolores Roybal Saltarelli (Alt.), representing Regional Rideshare Agency  
Steve Veres, representing Los Angeles County MTA

**MSRC-TAC MEMBERS PRESENT:**

Steven Lee, Los Angeles County MTA  
Rongsheng Luo, representing SCAG

**OTHERS PRESENT:**

Rubin Aronin, Better World Group Advisors  
Lauren Dunlap, SoCalGas  
Ric Teano, OCTA

**SOUTH COAST AQMD STAFF & CONTRACTORS**

Leah Alfaro, MSRC Contracts Assistant  
Naveen Berry, Asst. Deputy Executive Officer  
Daphne Hsu, Senior Deputy District Counsel  
John Kampa, Financial Analyst  
Megan Lorenz, Principal Deputy District Counsel  
Jennifer Nordbak, Secretary  
Cynthia Ravenstein, MSRC Contracts Administrator  
Paul Wright, Information Technology Specialist

## **CALL TO ORDER**

- Call to Order

MSRC Chair Larry McCallon called the meeting to order at 2:00 p.m.

Roll call was taken at the start of the meeting. The following members and alternates were present: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE

- STATUS REPORT

Cynthia Ravenstein, MSRC Contracts Administrator, reported that in the May revision to the state budget there was an increase to the funding under the Low Carbon Transportation Program. There is an additional \$50 million for incentives for zero-emission trucks, transit buses and freight equipment. That brings the total for that category to \$182 million and they're predicting that will be going to the HVIP Program and clean off-road equipment.

MSRC Chair Larry McCallon stated for the record that for Agenda Item #7, he does not have any financial interest, but is required to identify that he is a member of the Regional Council of Southern California Association of Governments, which is involved in this item.

## **CONSENT CALENDAR (Items 1 through 7)**

### **Receive and Approve Items**

#### **Agenda Item #1 – Minutes for the Minutes of the April 18 and May 16, 2019 MSRC Meetings**

The minutes of the April 18, 2019 MSRC meeting were distributed at the meeting. The minutes of the May 16, 2019 meeting were not available.

ON MOTION BY MSRC VICE CHAIR GREG WINTERBOTTOM, AND  
SECONDED BY MSRC MEMBER BRIAN BERKSON, UNDER APPROVAL  
OF CONSENT CALENDAR ITEM #1, THE MSRC APPROVED THE APRIL  
18, 2019 MSRC MEETING MINUTES.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON,  
GREG WINTERBOTTOM.

MSRC ALTERNATE MARK YAMARONE ABSTAINED: THEREBY  
LOSING A QUORUM ON THIS ITEM.

NOES: NONE.

ACTION: This item will be continued until the August 15, 2019 MSRC Meeting.

### **Agenda Item #2 – Summary of Final Report by MSRC Contractors**

The MSRC received and approved a final report summary this month, as follows:

- Foothill Transit, Contract #MS18008, which provided special transit service to LA County Fair.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #2 THROUGH #7, THE MSRC UNANIMOUSLY APPROVED THE FINAL REPORT LISTED ABOVE.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

ACTION: MSRC staff will file the final report and release any retention on the contract.

### **Agenda Item #3 – MSRC Contracts Administrator's Report**

The MSRC AB 2766 Contracts Administrator's Report for April 25 through May 29, 2019 was included in the agenda package.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #2 THROUGH #7, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE CONTRACTS ADMINISTRATOR'S REPORT FOR APRIL 25 THROUGH MAY 29, 2019.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** Staff will include the MSRC Contracts Administrator's Report in the MSRC Committee Report for the July 12, 2019, South Coast AQMD Board meeting.

**Agenda Item #4 – Financial Report on AB 2766 Discretionary Fund**

A financial report on the AB 2766 Discretionary Fund for May 2019 was included in the agenda package.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #2 THROUGH #7, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL REPORT FOR THE PERIOD ENDING MAY 2019.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** No further action is required.

**For Approval – As Recommended****Agenda Item #5 – Consider FY 2019-20 Administrative Budget**

An administrative budget is prepared each year as part of the annual MSRC budget. THE MSRC-TAC UNANIMOUSLY RECOMMENDS APPROVAL.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, THE MSRC UNANIMOUSLY VOTED TO APPROVE THE FY 2019-20 ADMINISTRATIVE BUDGET.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** This item will be considered by the South Coast AQMD Board at its meeting on July 12, 2019.

**Agenda Item #6 – Consider Modified Statement of Work and 29-Month Term Extension for the City of Long Beach, Contract #ML16017 (\$1,445,400 – Purchase 50 Medium- and 19 Heavy-Duty Natural Gas Vehicles & Install CNG Station**

The City requests to substitute a number of specific vehicles. The City also requests to reduce the total number of heavy-duty vehicles from 19 to 17. Lastly, the City requests a 29-month contract term extension due to the changes in vehicle models and types. THE MSRC-TAC UNANIMOUSLY RECOMMENDS APPROVAL.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, MSRC UNANIMOUSLY VOTED TO APPROVE MODIFIED STATEMENT OF WORK AND 29-MONTH TERM EXTENSION FOR THE CITY OF LONG BEACH, CONTRACT #ML16017.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**Agenda Item #7 – Consider Modified Project List and 10-Month Term Extension for Southern California Association of Governments (SCAG), Contract #MS18002 (\$2,500,000 – Regional Active Transportation Partnership Program)**

SCAG requests to decrease the scope and value of one of the events on the previously approved event list. SCAG proposes to utilize the cost savings to fund an additional event in Long Beach, and also requests a 10-month contract term extension to allow time to implement the additional event. Lastly, SCAG requests to reduce the scope of some of the co-funding projects. If these changes were approved, total co-funding would be \$3,325,795, which would still exceed the required amount of \$2,500,000. THE MSRC-TAC UNANIMOUSLY RECOMMENDS APPROVAL.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, MSRC UNANIMOUSLY VOTED TO APPROVE MODIFIED PROJECT LIST AND 10-MONTH TERM EXTENSION FOR SCAG, CONTRACT #MS18002.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**ACTION CALENDAR (Items 8 through 11)**

**Agenda Item #8 – Consider One-Year Term Extension for the County of Los Angeles, Department of Public Works, Contract #ML14023 (\$230,000 – Upgrade Westchester Maintenance Facility)**

Cynthia Ravenstein, MSRC Contracts Administrator reported this request comes from the County of Los Angeles Department of Public Works. The County is requesting a one-year term

extension. They indicated internal processing and project filing delays and issues with contract capacity caused their delay, which was a little bit vague. The TAC recommended approval of the County's request, with a contingency that the County would have to provide documentation that a construction contractor had been selected by April 2020 to show that they were proceeding on the project.

MSRC Chair Larry McCallon asked, since the construction is projected to be completed by September 2019, why we are not requiring documentation earlier than 2020. Ms. Ravenstein replied that at the time the TAC made their recommendation and set the contingency, we didn't have that information about the status. The recommendation and the contingency came before additional information from the County regarding the status of the project and that they have already selected their contractor. The County was then asked if construction would be completed by September 2019, whether a year extension was actually needed. They replied they wanted to allow a buffer in case there were additional delays.

MSRC Member Brian Berkson commented that this started in October 2015. When we get to dates over two or three years, I start to think that money could have been spent elsewhere and we've been holding onto it for no reason at all. The agency should provide more information on an ongoing basis, if there are problems that can be resolved and not linger on for another year to only readdress this. With items like this, I'd be on the verge of saying enough, you've had four years and we want to have that money go to something that can be used right now and not just sit here for another year.

MSRC Member Michael Carter commented, in agreement with Brian, perhaps they can be required to provide updates or progress reports on a monthly or quarterly basis. Ms. Ravenstein replied, they are supposed to provide quarterly progress reports. Some progress reports were supplied but it was not clear that there was an issue.

Mr. Berkson added, we actually do have leverage here. We can not approve this, not give them the money, and then they've got a project that's now not funded entirely, and that would get the ball rolling in their minds. Hopefully for the next project that they want to make sure they're in on time or we'll be happy to direct that money elsewhere where it will be used right away and not sit.

ON MOTION BY MSRC VICE CHAIR GREG WINTERBOTTOM, AND  
SECONDED BY MSRC CHAIR LARRY MCCALLON, MSRC  
UNANIMOUSLY VOTED TO APPROVE A ONE-YEAR TERM  
EXTENSION WITHOUT CONTINGENCY FOR THE COUNTY OF LOS  
ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML14023.  
AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG  
WINTERBOTTOM, MARK YAMARONE.  
NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**Agenda Item #9 – Consider One-Year Term Extension for the County of Los Angeles, Department of Public Works, Contract #ML14024 (\$230,000 – Upgrade Baldwin Park Maintenance Facility)**

Cynthia Ravenstein, MSRC Contracts Administrator reported, this request comes from the County of Los Angeles Department of Public Works. This is similar to the previous request except, they had a few more problems on this one. They're not expecting the construction to be complete until January 2020. The TAC recommended approval of the County's request, with a contingency that the County would have to provide documentation that a construction contractor had been selected by April 2020 to show that they were proceeding on the project.

MSRC Chair Larry McCallon asked, do they have a contract? Ms. Ravenstein replied that they have selected their contractor. Their board letter was approved in June.

PUBLIC COMMENT: Ric Teano, OCTA, commented, from my experience of being a grant manager, in situations like this where the project is already gone so far that it's difficult to stop, the only thing that you could do is sort of consider them a high-risk grantee for future rounds. If later on they do come up with a project, you have the TAC consider past performance and if you decide to award, place stricter restrictions in the agreement.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM, AND  
SECONDED BY MSRC CHAIR LARRY MCCALLON, MSRC  
UNANIMOUSLY VOTED TO A ONE-YEAR TERM EXTENSION  
WITHOUT CONTINGENCY FOR THE COUNTY OF LOS ANGELES,  
DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML14024.  
AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG  
WINTERBOTTOM, MARK YAMARONE.  
NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**Agenda Item #10 – Consider Additional Research and Outreach in Support of FYs 2018-21 Work Program Development, Reallocation of Costs Between Tasks, and \$15,000 Contract Value Increase by Better World Group Advisors (BWG), Contract #MS16030 (\$256,619 – Programmatic Outreach Services to the MSRC)**

Cynthia Ravenstein, MSRC Contracts Administrator, reported at your last MSRC meeting you received an update from the Better World Group on the research and outreach they did on the first phase in support of your priorities for the Regional Goods Movement Program. In the report, there were a lot of recommendations for next steps going forward that they believe would be fruitful to develop and explore relationships with the entities that already have been

contacted, as well as additional collaborative opportunities. Initially, their effort was about six weeks. The Better World Group has submitted a proposal for the next phase of research that they propose to do, which would take approximately 12 weeks and approximately \$25,000 of effort to go forward. This would entail following up on the recommendations to meet with state, regional agencies and other organizations. They were able to do their first effort out of the resources in the existing contract. There's still a fair amount of resources in the existing contract that can be accessed, some under the existing task for attendance at meetings, and there are some funds left over in the task for doing the workshops for the Work Program. The remaining funds can be reallocated; that covers \$10,000. If this work effort is approved, it would require the allocation of an additional \$15,000 from the new Work Program. There's a lot of effort going on, in addition to what the Better World Group is doing. Staff has met with Metro and SCAG, and we're planning to meet with SBCTA and RCTC. With the approval of this work effort for the Better World Group, we're definitely going to want to have a kickoff and sit down with them and just make sure that there's no duplication of efforts. There's also going to be outreach done by TAC and MSRC members, part of it is the Better World Group setting up meetings to be carried out by the TAC and MSRC members. We really want to get focused on not just where opportunities are but where those opportunities also involve leveraging the MSRC's funds.

MSRC Vice-Chair Greg Winterbottom asked, what is going to be your first outcome six months from now?

**PUBLIC COMMENT:** Rubin Aronin, The Better World Group, replied our objective three months hence, right at the end of this next phase, is to have a better sense of gaps in the areas where the agencies that we talked to and hopefully even in the private sector side of trucking play. We can give you a sense of where significant multi-million dollar investments could help make something come to fruition in short order. We anticipate showing where there are a lot of dollars already being invested, that you might want to compliment. Or you may want to stay away from these because other areas are where to really look for where the MSRC can carve out a role that is unique and value added to existing investments short-term. The leveraging opportunity you really want to get to, is probably not going to be with 2019 investments, it's going to be around helping to influence discussions, policy discussions and other funding discussions that are happening around the 2020 budget. We think the MSRC can actually play an outsized role not only with your direct investment and holding it as a leverage, but through direct engagement by MSRC members, staff or an outreach coordinator like the Better World Group to be able to be an ambassador with groups like CalStart, who is really taking an active role in pushing the clean trucks movement forward from the manufacturer side. The Los Angeles Cleantech Incubator has Regional Transportation Initiative that CARB is very involved with as well. So, we think there's an opportunity for the MSRC to have ongoing presence with some of the stakeholders that are active around the space and we'd like to carve out those conversations, so that you could decide where you want to engage as thought leaders and partners. We'd like to be able to come back with some recommendations of where the MSRC might consider unique or complementary investments in this space and where you can be leading future conversations for investments that could be really high leverage opportunities



for 2020. From our scratching the surface in this six-week engagement, there was a ton of interest in this, the likes of which I haven't seen. From what we've done as we outreached for local government match or lots of other funding projects, there was an enthusiasm about this and in our policy report, the Governor and the Legislature have authorized more investment in this space. It doesn't come close to meeting the needs from where we need to be for investment in the space to really get at reducing emissions.

ON MOTION BY MSRC MEMBER BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, MSRC UNANIMOUSLY VOTED TO APPROVE ADDITIONAL RESEARCH AND OUTREACH, REALLOCATION OF COSTS, AND CONTRACT VALUE INCREASE FOR BWG, CONTRACT #MS16030.

AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG WINTERBOTTOM, MARK YAMARONE.

NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

### **Agenda Item #11 – Consider Establishment of Regional Goods Movement Program Working Groups**

Cynthia Ravenstein, MSRC Contracts Administrator reported, at the May 2nd TAC meeting, the idea was broached that since this whole area of goods movement is so broad, that it might make more sense to try to break it up into some more manageable pieces. This led to the idea of having some subcommittees or working groups to focus in on some specific parts of it. That was talked about a little bit but the TAC didn't take an action because it hadn't really been agendized. So, it was directed for staff to agendize the action for the June TAC meeting, but at the May MSRC meeting an update was given that this was being considered and what the tentative groups might be. At the June TAC meeting, they considered and did officially recommend the establishment of four Working Groups. For your consideration today, the following four groups are recommended: 1) Inland Ports, this is basically the warehouse distribution centers which would primarily be in the Inland Empire; 2) Last Mile, this is any transportation of goods after they leave the distribution centers. This would be primarily looking at truck type vehicles, but this could be even a smaller scale; 3) Maritime Ports, the ports of Los Angeles and Long Beach; and 4) Zero/Near-Zero Truck Cooperative. It was originally just near-zero, but a very good point was brought up at the TAC. Especially as this might take a little while to get rolled out, that perhaps sometime within the timeframe of this, that there might be a potential to have zero emission trucks be part of it. The idea is to create streamlined processes and if necessary, other funding assistance to help small businesses and encourage fleet turnover. All of the groups can all look at infrastructure, vehicles, and operational improvements as potential elements. These would be Working Groups not the traditional subcommittees that the TAC has dealt with in the past, which would be just TAC members or sometimes occasionally MSRC members participating. So subject matter experts and key stakeholders would be invited to come participate and they would be public meetings.

In terms of inviting, we would be trying to seek out people who would really be knowledgeable. Some of the organizations, they'll have one representative on the TAC but that representative isn't necessarily going to be that organization's expert in goods movement, so they might want to send different people. Plus people from places that aren't represented on the TAC could have something to say. The goal would be to try and come up with some recommendations that can be brought to the TAC and MSRC on what to move forward on. The next step would be to continue outreach to key stakeholders that would include MSRC members, if they wanted to come participate and then schedule and notice Working Group meetings. They would work in parallel and coordinate with the Working Group process.

MSRC Alternate Michael Carter commented, I'm so supportive of the Working Groups, but I'm concerned a little bit about they going to be sort of isolated? In other words, are they going to have the opportunity to communicate with each other? I could see there would be certain synergies for example infrastructure, they would want to know what the other group is thinking of doing, so they can work off of the other, the overlap that kind of thing. Will they be communicating with each other? Ms. Ravenstein replied, the staff will be at all of them and be aware of what all of the groups are doing, and updates would be provided to the TAC. Plus, it's a public meeting. Mr. Carter replied, my concern is there may be conflict with one group versus the other, they may be doing something that could actually injure another group.

MSRC Vice-Chair Greg Winterbottom asked, is there a dollar amount attached to this? Ms. Ravenstein replied \$60 million. MSRC Chair Larry McCallon added, the idea being that the \$60 million would be something that would be something we could use to leverage other funds, bringing other funds along with MSRC funds to do something. These are the projects that will come forward from the Working Groups, they will make recommendations as how we're to spend that \$60 million and how we can leverage other funds with that money. Ms. Ravenstein added the groups are going to come up with some recommendations and then TAC will consider and come up with recommendations to come to the MSRC on how to spend the \$60 million.

MSRC Member Brian Berkson commented, it is a wise choice to break up the groups. These are very huge topics. If you put the TAC in charge of all four of them at the same time, it could get really risky as to what the outcome is. By splitting among the little smaller groups, they can focus on all the issues and bringing the ideas to the full TAC and then come up with a presentation for the MSRC, that's great.

**ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM, AND  
SECONDED BY MSRC MEMBER BRIAN BERKSON, MSRC  
UNANIMOUSLY VOTED TO APPROVED THE ESTABLISHMENT OF THE  
INLAND PORTS, LAST MILE, MARITIME PORTS, AND ZERO/NEAR-  
ZERO TRUCK COOPERATIVE REGIONAL GOODS MOVEMENT  
PROGRAM WORKING GROUPS.**

**AYES: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, GREG  
WINTERBOTTOM, MARK YAMARONE.**

NOES: NONE.

**ACTION:** Staff will include establishment of the Inland Ports, Last Mile, Maritime Ports, and Zero/Near-Zero Truck Cooperative Regional Goods Movement Program Working Groups in the MSRC Committee Report for the July 12, 2019, SCAQMD Board meeting.

### **Agenda Item #12 – Other Business**

Cynthia Ravenstein, MSRC Contracts Administrator commented, that the MSRC/Metro day at the Dodgers set for August 11<sup>th</sup>. Dignitaries are going to need to arrive at 11 a.m. You will receive a ticket for yourself and one guest, and it will be possible to also purchase additional tickets in the same area where you're being seated at a discounted price.

**PUBLIC COMMENT:** Rubin Aronin, the Better World Group added, I went to the Metro meeting and the plan is to jump on the lead bus at Union Station, that's why they need you there at 11 a.m. You get on possibly with a former Dodger player, which is what they were able to do last time. We would to some photo ops and video interviews at the drop-off point at Dodger Stadium. We would probably do some pre-show that they'll show in the stadium, because it's a paired MSRC/Metro day. Multiple people will simultaneously throw out the first pitch, one person from the MSRC and one person from Metro, that's the tentative plan. They are hoping because it's a day game, they can get a lot more friends and family participation from Metro. They are really looking to aggressively promote the event. They are out of the timeframe for mass production of a Dodgers TAP card that you would get only if you use the shuttle but that's something the Mayor's office is interested in having happen at some point and they might be able to do a limited run production for this event.

### **PUBLIC COMMENT PERIOD**

- Public comments were allowed during the discussion of each agenda item. No comments were made on non-agenda items

### **ADJOURNMENT**

There being no further business, the MSRC meeting adjourned at 2:40 p.m.

### **NEXT MEETING**

Thursday, July 18, 2019, at 2:00 p.m., Room CC8.