



**MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE
THURSDAY, MARCH 21, 2024 MEETING MINUTES
21865 Copley Drive, Diamond, Bar, CA 91765**

Pursuant to Assembly Bill 361 the MSRC meeting was held at 2:00 p.m. on Thursday, March 21, 2024 through a hybrid format of in-person attendance in Conference Room CC-8 at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone.

MEMBERS PRESENT:

(Vice-Chair) Brian Berkson, representing Riverside County Transportation Commission (RCTC)
William Robertson, representing California Air Resources Board (CARB)
Curt Hagman, representing South Coast AQMD
Patrick Harper, representing Orange County Transportation Authority (OCTA)
Rena Lum (Alt.), representing Los Angeles County Metropolitan Transportation Authority (Metro)
Mark Henderson, representing Southern California Association of Governments (SCAG)

MEMBERS ABSENT:

Chair Lary McCallon, representing San Bernardino County Transportation Authority (SBCTA)
Cindy Allen (Alt.), representing SCAG
Steve Veres, representing Metro
Linda Krupa (Alt.), representing RCTC
John Dutrey (Alt.), representing SBCTA
Peter Christensen (Alt.), representing CARB

MSRC-TAC MEMBERS PRESENT:

Scott Strelecki (Alt.), representing SCAG
Joseph Alcock, representing Cities of Orange County

OTHERS PRESENT:

Kimberly Young, City of Fontana
Katrina Kunkel, City of Yucaipa
Dan Penoyer
Sam Emmersen, Better World Group

Ryan Laws, SCAG
Moses Huert, City of Paramount
Lawrence Brown
Kirk Vyravan

SOUTH COAST AQMD STAFF & CONTRACTORS PRESENT:

Aaron Katzenstein, Deputy Executive Officer
Cynthia Ravenstein, MSRC Contracts Administrator
Daphne Hsu, Principal Deputy District Counsel
Karen Sandoval, Financial Analyst
Kristin Remy, Sr. Administrative Assistant
Lane Garcia, Program Supervisor
Laura Dunlap, Contractor
Maria Allen, Administrative Assistant
Marjorie Eaton, Administrative Assistant
Matt McKenzie, MSRC Contracts Assistant
Mei Wang, Assistant Deputy Executive Officer
Paul Wright, Information Technology Specialist
Ray Gorski, MSRC Technical Advisor-Contractor
Sindy Enriquez, MSRC Contracts Assistant

CALL TO ORDER

- Vice Chair Berkson called the meeting to order at 2:00 p.m.
- Roll call was taken at the start of the meeting.
- Vice Chair Berkson asked for disclosures.

Item No. 3 – MSRC Vice Chair Berkson said he does not have a financial interest in Item No. 3 but is required to identify for the record that he is a Commissioner for RCTC, which is involved in the item.

Items Nos. 3 and 5 – MSRC Member Curt Hagman said he does not have a financial interest in Item No. 3, but is required to identify for the record that he is a Regional Council Member for SCAG, which is involved in the item. In addition, he does not have a financial interest in Item No. 5, but is required to identify for the record that he is a member of SBCTA, which is involved in the item.

Item Nos. 3 and 4 – MSRC Member Mark Henderson said he does not have a financial interest in Item No. 3, but is required to identify for the record that he is a Regional Council Member for SCAG,

which is involved in the item. In addition, he does not have a financial interest in Item No. 4, but is required to identify for the record that he is a member of the City of Gardena City Council which is involved in the item.

- Retiring MSRC staff member Matthew Mackenzie was recognized for his many years of service.
- Vice Chair Berkson asked for public comments on the Consent Calendar.

No public comment.

STATUS REPORT

Clean Transportation Policy Update

CONSENT ITEMS (Items 1 through 4):

Information Only – Receive and File

1. MSRC Contracts Administrator’s Report

The MSRC AB 2766 Contracts Administrator’s Report for January 4, 2024 through February 28, 2024 was included in the agenda package.

Moved by Hagman; seconded by Henderson; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: Staff will include the MSRC Contracts Administrator’s Report in the MSRC Committee Report for the April 2024 South Coast AQMD Board meeting.

2. Financial Report on AB 2766 Discretionary Fund

A financial report on the AB2766 Discretionary Fund for March 2024 was included in the agenda package.

Moved by Hagman; seconded by Henderson; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: No further action is required.

3. Consider 18-Month Term Extension by Southern California Association of Governments (SCAG), Contract #MS21005 (\$16,751,000- Last Mile Freight Program)

SCAG requests an 18-month term extension due to various issues encountered by delay in deliveries of vehicles from the manufacturers. This contract was previously extended a total of 18 months.

Moved by Hagman; seconded by Henderson; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: Staff will amend the above contract accordingly.

4. Consider Reduced Scope and Value by City of Gardena, Proposed Agreement #MS24007 (\$475,312- Implement GTrans Microtransit Service)

GTrans requests to reduce the proposed hours of operation on the weekends, eliminating Sunday service and moving Saturday start time, with a corresponding \$51,178 value reduction.

Moved by Hagman; seconded by Henderson; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: Staff will amend the above contract accordingly.

For Approval – As Recommended

5. Consider Modified Lighting and One-Year Extension by City of Fontana, Contract #ML16047 (\$500,000- Enhance Existing Class I Bikeway)

Cynthia Ravenstein, MSRC Contracts Administrator, presented that the City requests a one-year term extension due to the estimated cost increased drastically with the final design approval, resulting in the city securing additional funding. A change in the lighting is proposed to reduce the risk of vandalism.

Ravenstein related that the City of Fontana was awarded \$500,000 under the 2014/16 Work Program to enhance a Class I Bikeway. This contract has previously been extended five years total. There will be no further extensions of the contract term.

Vice Chair Berkson asks when and how long was their last extension, if we have proof of executed contracts and how long ago were the installation contracts executed.

Ravenstein replies that their previous extension was for two years, we have proof of contracts, and the installation contracts were executed in January.

Vice Chair Berkson asked for public comment.

No public comment.

Moved by Hagman; seconded by Robertson; item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: MSRC staff will amend the contract accordingly.

6. Consider Authorizing Issuance of New Contract to Complete Work Initiated by City of Yucaipa, Contract #ML16057 (\$380,000- Implement a “Complete Streets” Pedestrian Access Project

Cynthia Ravenstein, MSRC Contracts Administrator, presented that the City completed the sidewalk element and a portion of the work on the bicycle lane element, but the contract lapsed after being granted extensions totaling five years. Completion of the bicycle lanes is delayed due to drainage and waterline improvement projects. The City of Yucaipa requests either a new 21-month contract in the amount of \$380,000 or a new six-month contract in the amount of \$174,420 for the sidewalk element only.

Ravenstein stated that the City of Yucaipa was awarded \$380,000 under the 2014/16 Work Program to implement “Complete Streets” improvements on a segment of roadway. The project includes pedestrian and bicycle elements. The contract has been extended for a total of five years. When granting the last extension, the MSRC made a contingency that the City had to have an executed construction contract. There was a misunderstanding, and they executed a construction contract for only the pedestrian portion of the work. The City is having delays in completing the bicycle work due to roadway drain and water line improvements out of their jurisdiction and control. The City anticipates completing all projects by the end of 2025. MSRC staff is recommending approval of new six-month contract for \$174,420 for the pedestrian

element of the project. This will allow the City to turn in their final report and get reimbursed for the work that they completed.

Vice Chair Brian Berkson asks if anyone has questions.

Dr. Robertson asks if the money is going back into the MSRC fund.

Ray Gorski, MSRC Technical Advisor, replies yes it goes back in the account but it's unallocated.

Katrina Kunkel, who is employed by the City of Yucaipa, states that the project is located in multiple jurisdictions along County Line Road. The City has completed a roadway alignment, including widening, reconstruction of driveway approaches to be ADA compliant, construction of sidewalks, construction of curb ramps, and construction of bike ramps to allow bicycles to traverse the new roundabout. The only items left to complete are three-inch cap over the bike lane, striping and signage. The City is waiting for the water company to install a high pressurized water line and the City of Calimesa to finish their portion of the improvements, which are adjacent. The City has spent \$480,000 on the construction contract, which well exceeds the \$174,420 that they will be reimbursed. She is asking the MSRC to approve the alternative option, which would grant the City more time as they wait for the other entities to finish their construction work, so the City can finish the three remaining items.

Vice Chair Brian Berkson asked if anyone had questions.

Supervisor Curt Hagman asked if construction was going on currently.

Ravenstein replied that there was some construction going on.

Vice Chair Brian Berkson asked Katrina Kunkel what the current progress was on the waterline install.

Katrina Kunkel replied that the plans are complete. They are awaiting an encroachment permit through CalTrans. The improvements by the City of Calimesa are 50% complete.

Moved by Hagman, seconded by Robertson; item unanimously approved to grant the six-month, \$174,420 contract.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: MSRC staff will place this item on the agenda for consideration by the

South Coast AQMD Governing Board.

- 7. Consider Nine-Month Term Extension by City of Carson, Contract ML#18057 (\$106,250- Purchase 5 Light-Duty ZEVs and Install Charging Infrastructure**
Cynthia Ravenstein, MSRC Contracts Administrator, presented that the City of Carson requests an extension to August 31, 2027, approximately a nine-month term extension, due to longer than expected time for design and selection of construction contractor of the stations. This contract was previously extended a total of 41 months.

Ravenstein stated that the reason this item is on the action calendar is that there is a condition that this be the final extension. The contract was previously extended a total of 47 months, not 41 months as stated incorrectly in the agenda.

Vice Chair Brian Berkson asked if anyone had questions.

Dr. Robertson and Vice Chair Berkson asked if there had been any action on this contract, if they bought vehicles or was it completely waiting on construction.

Ravenstein replied that the vehicles have been in service. They now have the construction contract awarded.

Moved by Berkson; seconded by Hagman; item unanimously approved.

Ayes: Hagman, Henderson, Lum, Berkson, Robertson

Noes: None

Action: MSRC staff will amend the contract accordingly.

OTHER BUSINESS:

12. Other Business

Vice Chair Berkson asked if anyone has other business.

Cynthia Ravenstein, MSRC Contracts Administrator, stated that WattEV, who received funding under the MSRC's partnership with SCAG under the Last Mile Freight Program, is opening their charging depot in San Bernardino on April 15th. She asked if anyone has interest in attending.

Dr. Robertson stated he will be attending so there is MSRC representation.

PUBLIC COMMENT PERIOD

No public comments.

ADJOURNMENT

The meeting adjourned at 2:37 p.m.

NEXT MEETING

Thursday, April 8th at 2:00 p.m.

[Prepared by Kristin Remy]